

**Williamsburg Community Library**  
**Regular Board Meeting Minutes**  
September 18, 2018

Meeting called to order at 6:05 pm by Ken, followed by the Pledge of Allegiance.

Members present: Ken Hagenback, Elston Horne, Sharon Woods, Richard Neal, and Lisa Vencel

Staff: Shae Crowley

Guest: Eloise Bennett & Carolyn Trimble

**Secretary Report**

Sharon Woods made the motion to accept August minutes as corrected, Dee Horne 2nd, all in favor motion carried.

**Treasurer's Report:**

Sharon Woods made motion to accept Treasurer's Report, Richard Neal 2nd, all in favor, motion carried.

**Committee Reports:**

Richard Neal fixed the garbage disposal

Fund-raising: Ken hasn't been able to do anything on Development/Fund-Raising.

**Director's Report:**

Shae Crowley has started Story Time 22 kids first week, 22 kids the 18th. School has been bringing 3 classes on Fridays

Sharon Woods made motion to accept Director's Report, Dee 2nd, all in favor, motion carried.

**Old Business:**

Ken Hagenback has contacted 4-5 different electric companies for outdoor lighting and only got 1 bid from Performance. Original bid earlier in the year was \$1800 w/materials \$2,350 since so much time had passed, Gregg Cobern of Performance said there would likely be an increase of 10% due to increase in materials and labor. Total estimate: \$2,600. Dee Horne suggested talking to Performance about putting 2 lights on poles out front.

Richard Neal made motion to hire Performance to do the exterior lights and ask about putting 2 lights on posts next to front of Library. Lisa Vencel 2nd, all in favor, motion carried.

No update on taxes.

Sharon Woods gave an update on policy manual. Thanks to Sharon and Shae for working on this.

**Upcoming Business/Events:**

Eloise Bennett has scheduled the Emergency Preparedness Class for October 11, 2018 from 6-8 pm. Anyone who wants to attend is welcome.

Ken Hagenback is making a mural for above children's section and getting rid of bulletin board.

Next meeting is October 16, 2018 at 6 p.m.

Lisa Vencel made a motion to adjourn meeting at 7:10 pm, Dee Horne 2nd, all in favor, motion carried.

Respectfully Submitted,  
Lisa Vencel, Board Secretary