

Williamsburg Community Library  
Regular Board Meeting Minutes  
March 20, 2018

Meeting called to order at 7:05 by Ken, followed by the Pledge of Allegiance.

Members present: Elston Horne, Sharon woods, Dave Link, Ken Hagenback, Jon Horne, Marcie Magee, Lisa Vincel

Staff: Shae Crowley

Guest: Eloise Bennett

Review of February Minutes, Elston moved to approve minuts, Sharon seconded, motion-carried, minutes approved

Treasurer's Report:

Bookkeeper Margie is still looking into new bookkeeping programs, most give a free 30 day trial offer. Using old system-manual to balance books at this time. The IRS refund money that we received is now needed to pay back to the IRS for more back taxes unpaid - this amount is around \$800.

Motion to approve bookkeeper report by Sharon w., Elston 2nd, motion carries, Bookkeeper report approved

Committee Reports:

Maintenance update regarding Kansas Gas installation for HVAC: Still digging, the parking lot will be blocked off for a day or two. Dave will check on cost for load of dirt for the side of library due to water seeping into the basement by the sump pump.

Fund-raising: Amy Piersol will help Ken with material to review.

Director's Report:

Shae requested to attend the April 6th Directors' Meeting. Elston motioned to allow time, travel and other expenditures for meeting, Dave 2nd, motion carried. Apple training for She is scheduled for April 10th and 11th. Kylie can cover the 10th, Ken and Sharon W. cove the 11th for Shae to attend. She's vacation reviewed, can cover vacation time. Carolyn Trimble is now doing the story time on Tuesdays and is doing a terrific job. Her help is greatly appreciated. We are now accredited with NEKLS for 2018, we receive \$11,877.00 for this accreditation. Tax money from the City is to be received in April. Discussion of moving statue of children reading to the t\front area of Library, a new base of Oak will be needed. Dave will look into this. Memorial Plaque discussed, possible wall mural including plaques will be presented by Ken.

Old Business:

Dave is leaving the Board and is now un-bonded. Sharon W., Ken and Shae are all bonded. Surplus TV downstairs - do as a raffle ticket prize for aJayhawker Days, everyone like this idea. Ken is still working on bids for outdoor lighting. Next month review long-term and short-term goals, update them. Kite-making workshop over spring break was a hit! 32 people showed out for the event, pictures were taken.

**Upcoming Events:**

Volunteer Appreciation is scheduled for April 14th @ 3 pm. NEKLS training at Williamsburg Community Building set for May 31st. We will have Guy & Mae's meat, with sides from Price Chopper. Ice will be provided by the Booster Club, thanks to Elston. The Ice Cream Social @ Jayhawkers Days will be headed up by Sharon W. again this year. She will collect and store the ice-cream and treats for the event.

We all need to review the Policy Manual before next meeting in April

Promote the Library for meetings and conference area.

Motion to adjourn by Sharon W. 2nd by Elston, motion carried

Next Board meeting is April 17, 2018 @ 7 pm