

**Williamsburg Community Library
Board of Directors Minutes**

March 15, 2022

The Williamsburg Library Board's meeting was called to order by President Sharon Woods at 6:00 pm. The Pledge of Allegiance was recited.

Members present: Sharon Woods, Virginia Cook, Bruce Rockhold, Ken Hagenback
Lisa Vencil joined the meeting at 6:20 pm. Ralph Stover joined the meeting at 6:30 pm

This was to be Lori Clifton's last meeting as she resigned, effective this meeting, she did not attend. We wish her well.

Staff present: Shae Crowley and Amy Lea

Guests: Bobbie Hawkins

Volunteer Liaison: Eloise Bennett

Secretary's Report

February Minutes were reviewed.

Virginia made a motion to accept the report as presented, Lisa seconded. Motion passed.

Treasurer's Report was reviewed.

Ken made motion to accept the report, Virginia seconded. Motion passed.

Director's Report was reviewed

Shae highlighted notes from Zoom meeting she participated about proper "Library Policies". She presented a draft of the Library Card Registration Policy. The Board approved with a few minor edits. Ken will put a new page on website labeled "Library Policies" and publish items like this.

Bruce made motion to accept the Director's Report, Virginia seconded. Motion passed.

Old Business:

Discussion about current state of Covid-19 in Franklin County and the necessity to continue or not the current mask mandate policy for the safety of the staff and patrons. Discussion about low numbers, low risk in our County. Board suggested we post signs saying "we encourage you to wear a mask" but delete the current wording that masks are required.

Bruce made a motion to discontinue the current mask mandate policy Ken seconded. Motion passed.

Ralph gave an update on the Cottonwood Tree out back and sidewalk. He said he ground down the roots and leveled the pavers so he considers this project done.

New Business:

Budget Review

Shae went over the budget. Concerned about the lower numbers. Shae working with City Clerk, Nola about carry-over and appropriate distribution of City Funds to Library. We noted that we have funds available in our Designated Memorial and Capital Improvement accounts so things are not as dire as they appear in the budget. Ken suggested that we should once again approach other Townships about our services to them and ask for their support.

Virginia made motion to accept the Budget, Lisa seconded. Motion passed.

New Board member: Ken introduced Bobbie Hawkins who is interested in joining the Board. She gave a short background about herself. Virginia will attend the next City Council Meeting and present a letter of intent for her to join the Board since Sharon will be out of the country.

Ken made motion to propose Bobbie to the Board, Lisa seconded. Motion passed.

Upcoming Events

Storytime presented by FCFB March 23

Spring Book Sale will take place Saturday, May 7, 8:00 am - 1:00 pm in conjunction with "Junk in the Trunk". As in the past, books will be set up in the foyer for purchase. Your help in moving and setting up books is always appreciated.

Summer Program, June 6th - July 29th

Volunteer Report:

Eloise said she and Shae had talked about when volunteers would once again be able to help in the Library as Covid restrictions are eased and our services return to a bit more normal operation

Eloise also is working on finding volunteers to help with the Summer Program.

Volunteer Service Award Presentation is set to be April 30, at 4:30 pm Two awards will be given, one for 2020 and 2021. The Board approved of the two nominees she and Shae presented.

Next Board Meeting:

Next Board Meeting - Tuesday, April 19, 2022 - 6:00 pm

Adjournment:

Bruce made a motion to adjourn the meeting at 7:15 pm, Lisa seconded. Motion passed, meeting adjourned.

Respectfully Submitted

Ken Hagenback, Williamsburg Community Library Board Secretary