

**Williamsburg Community Library
Board of Trustees Meeting
July 16, 2018**

Meeting began 7:02 p.m., Began with Pledge of Allegiance.

Members Present: Ken Hagenback, Dee Horne, Sharon Woods, Richard Neal and Lisa Vencel, Mayor Jon Horne.

Staff: Shae Crowley

Guests: Eloise Bennett and Debbie Aubert

Secretary Report

Sharon Woods made the motion to accept minutes as read. 2nd by Richard Neal. All in favor, motion passed.

Treasurers Report

Table until next meeting.

Committee Report

Thanked Kevin and Lisa Vencel for removing willow tree behind the library and trimming trees on the North side of library.

Ken discussed Development/Fund Raising.

Directors Report

Lisa Vencel made motion to approve directors report. Sharon Woods 2nd. All in favor, motion passed.

Old Business

Thanked Ken for spending much time working on the tax issue. Ken discussed our tax issues and penalties.

New Business

Ken discussed needing a third signature for our bank account. Richard Neal volunteered to be the third signature.

Shae Crowley went over budget for 2019. Sharon Woods made the motion to accept the budget as read and seconded by Richard Neal. All in favor, motion passed.

Policy manual tabled till next month.

Discussed talking to school about using our library as school library.

Upcoming Events

None

A new fax machine has been purchased, but haven't ordered a new computer yet. Lisa Vencel suggested checking into purchasing a copier instead of leasing. Shae Crowley will look into that.

Sharon Woods made motion to adjourn meeting at 8:02 p.m. Richard Neal 2nd, all in favor.