

Williamsburg Community Library Board Meeting

April 17, 2018

Meeting called to order by Ken at 6:30, followed by the Pledge of Allegiance.

Members Present: Ken, Richard, Sharon W. , Sharon, Dave, Elston, Jon.

Staff: Shae

Guests: Eloise, Carolyn Trimble

The first ½ hour of the meeting was spent going over policy manual.

Regular meeting started at 7:00

Secretary Report:

Reviewed the minutes from the March meeting. Elston moved and Richard 2<sup>nd</sup> the motion to accept the secretary report with the following changes. It should state that the Library Statue of Children instead of the Eloise Statue , was in discussion as to where it should be placed. And a spelling error , should be training instead of trailing. And it was noted that there will be no treats, only Ice Cream at Jayhawker Days. Motion carried.

Treasurer Report:

Bookkeeper Report: Have new software for the accounting.

Sharon W. reported that penalties in the amount of \$6949.42 have been incurred from the IRS.so far and we are still trying to get all issues resolved.

Eloise ask about seeing if the bank could include copies of all deposits, to make it easier for the board to see where the money is coming from.

There were memorials in the amount of \$95 added to the account.

Sharon S. moved and Sharon W. 2<sup>nd</sup> the motion to approve the bookkeeper report. Motion carried.

Operations/Maintenance:

New AC unit to be hooked up on April 18<sup>th</sup>.

Development/Fund Raising;

Ken is working with Amy Piersol on this.

Director Report:

Shae reported the stats for the month .There have been 80 for story time. Meeting room used 3 times.

After school program -62 which is down 13 from last month.

YTD Collections \$960.60

She reported that she attended the Spring Directors Meeting, as well as the Apple Training session.

She is busy getting quotes for purchasing new computer chairs for the patrons.

She would like to purchase some Legos for the summer reading program.

She would like to change the end cap signs on the shelves, as the ones we have seem to have a sharp edge to them.

Sharon W. moved and Richard 2<sup>nd</sup> the motion to approve the Director Report. Motion carried.

Old Business:

Eloise reported that the Volunteer Appreciation Reception was a success.

Ken gave a presentation on what we might do for the memorial plaque display.

Short term/Long term Goals:

Still on track, with Ken working on outside lighting quotes.

New Business:

Update on Budget YTD.

Upcoming Events: NEKLS Trustee Training Session will be held in Williamsburg on May 31th.G &M will furnish the meat for the meal at the training session.

Book sale will be set up in community building again this year for Jayhawker Days. Ice Cream Social will be held also, but no desserts will be served.

Motion to adjourn was made by Dave and 2<sup>nd</sup>. by Richard. Motion carried. Next meeting will be May 15,2018 at 6:30 p.m.